

MWBE and Services Procurement Committee Report

4 APRIL 2019

Prepared by: Tabatha Santiago

Meeting attended by: Board Chair Allen Williams, Vice Chair Mike Schmidt (Via Skype), Rosiland Brooks-Harris, Tom Richards, I. Geena Cruz, ICO Brian Sanvidge; Savin Program Director P  pin Accilien, Savin Deputy Director Roland Coleman; General Counsel Greg McDonald and Attorney Melissa Mahler.

Board Chair Allen Williams convened the meeting at 8:30 a.m.

Presentation:

Presentation by Christine Vargas for Makerspace furniture pilot program at School 22. P  pin Accilien and Christine Vargas stated that an increasing number of Districts are launching School Makerspaces to create a technological and creative revolution that emphasizes active learning. The RCSD and the RSMP are testing this furniture at School 22 prior to implementing this in other Phase 2 Schools or Phase 3. Member Tom Richards asked us to look into application and use of this furniture locally (i.e. Strong Museum of Play, etc.)

Action Items

1. Bid Award: Flower City School No. 54

P  pin Accilien stated that the Program Management team received bids on March 11, 2019. Subsequently, we opened and read aloud 3 bids for General Trades Contract 1 work, 3 bids for Plumbing Contract 2 work, 3 bids for Mechanical Contract 3 work, and 3 bids for Electrical Contract 4 work. Post-bid meetings/de-scope sessions occurred on March 14th with the GC and March 20th with the MC, EC and PC to confirm the full scope of the project and review in greater detail, the general requirements documentation with each apparent lowest bidder. It is also noted that Letters of Intent to Award were issued to the MEP Primes contingent upon approval by the Board. The Program Manager and the Independent Compliance Officer are not recommending award to the contractor for General Construction until further discussion with the Board in Executive Session regarding completeness of the Contractor's diversity compliance documentation. Motion to move this item to the full Board for consideration at the monthly Board meeting on April 8, 2019 by Tom Richards; Second by Rosiland Brooks-Harris. Approved 5-0.

2. Bid Award: FF&E for East Upper and Lower School

P  pin Accilien stated that our Moving Consultant (Vargas Associates) is asking the Board for authorization to issue Purchase Orders to Troxell, FM Office Products and Hertz Furniture for their unit pricing bids received on March 20, 2019 for a the combined "Not-To-Exceed" amount of \$153,706.37. This procurement is for the Collaboratorium Furniture Orders at East Upper and Lower School that will be received in the Summer of 2019. Motion to move this item to the full Board for consideration at the monthly Board meeting on April 8, 2019 by Tom Richards; Second by Rosiland Brooks-Harris. Approved 5-0.

3. Amendment No. 3 to Cannon Design for East Upper and Lower School

P  pin Accilien and Wayne Williams stated that this 3rd Amendment to Cannon Design is for the additional redesign service of the Collaboratorium Space, changing the technology needs in the space with the use of Community School Grant funding requested by the EPO. The total value of this Amendment is not to exceed \$46,472.00. Cannon Design is partnering with Popli Design Group for the MEP portion of this redesign effort. Motion to move this item to the full Board for consideration at the monthly Board meeting on April 8, 2019 by I. Geena Cruz; Second by Rosiland Brooks-Harris. Approved 5-0.

4. Amendment No. 4 to Cannon Design for East Upper and Lower School

P  pin Accilien and Wayne Williams stated that this 4th Amendment to Cannon Design is for the additional redesign service of the Dental/Barber Shop Suites requested by the EPO in the amount of \$43,577.00 to accommodate requests from Eastman Dental and to meet NYSDOH Article 28 requirements. This additional work will be funded with the

Community Schools Grant awarded to the EPO. The total value of this Amendment is not to exceed \$43,577.00. Cannon Design is partnering with Popli Design Group for the MEP portion of this redesign effort
Motion to move this item to the full Board for consideration at the monthly Board meeting on April 8, 2019 by Tom Richards; Second by I. Geena Cruz. Approved 5-0.

5. Purchase Order Request/Recommendation Letter to Day for East – PA & Clocks

Pépin Accilien and Terry LoConte are requesting Board authorization to Purchase Public Address and Clock System Components for the East Campus Renovation using pricing from the New York State Office of General Services (OGS) Contract. Shipment of the equipment will be coordinated with the Construction and Turnover Schedule at each phase of the Project. Pricing was submitted by North East Technologies in the amount of \$341,179.15 reflecting a 15% savings. Motion to move this item to the full Board for consideration at the monthly Board meeting on April 8, 2019 by I. Geena Cruz; Second by Rosiland Brooks-Harris. Approved 5-0.

6. Purchase Order Request to Day Automation for 2C Schools (No. 2, 4 & 22) – Video Camera Equipment

Pépin Accilien and the RSMP team are requesting authorization from the Board to issue purchase orders to Day Automation for additional Access Control and Intrusion Detection and Video Equipment for Schools 2, 4, and 22 in the amount of: \$65,273.80. Following a meeting with The School District's Security Department, an additional array of video surveillance cameras was requested. This purchase will add the additional equipment to the original camera configuration provided by the Architect at an additional cost.
Motion to move this item to the full Board for consideration at the monthly Board meeting on April 8, 2019 by Tom Richards; Second by Rosiland Brooks-Harris. Approved 5-0.

7. Change Orders to Clara Barton No. 2 Contractors

- # 15, 17 & 18 to the GC Contractor – DiPasquale Construction
- # 12, 13, 15, 16, 17, & 19 to the EC Contractor – Concord Electric

Pépin Accilien & Rob Skeelee reviewed the Change Orders and overall project status with the Board.
Motion to move this item to the full Board for consideration at the monthly Board meeting on April 8, 2019 by Rosiland Brooks-Harris; Second by I. Geena Cruz. Approved 5-0.

8. Change Orders to Forbes School No. 4 Contractors

- #8 to GC Contractor – DiPasquale Construction

Pépin Accilien & Terry LoConte reviewed the Change Orders and overall project status with the Board.
Motion to move this item to the full Board for consideration at the monthly Board meeting on April 8, 2019 by Tom Richards; Second by I. Geena Cruz. Approved 5-0.

9. Change Orders to Lincoln School No. 22 Contractors

- #4 to GC Contractor – Steve General Constructors
- #3 to EC Contractor – Concord Electric

Pépin Accilien & Wayne Williams reviewed the Change Orders and overall project status with the Board.
Motion to move this item to the full Board for consideration at the monthly Board meeting on April 8, 2019 by Tom Richards; Second by Rosiland Brooks-Harris. Approved 5-0.

10. Change Orders to Monroe 2B Contractors

- #46 to GC Contractor – Manning Squires Hennig

Pépin Accilien & Rob Skeelee reviewed the Change Orders and overall project status with the Board.
Motion to move this item to the full Board for consideration at the monthly Board meeting on April 8, 2019 by Tom Richards; Second by I. Geena Cruz. Approved 5-0.

11. Change Orders to East Upper and Lower School Contractors

- #12 to GC Contractor – Holdsworth Klimowski Construction
- #4-7 to MC Contractor – John W. Danforth Company
- #4 & 5 to EC Contractor – Hewitt Young Electric

Pépin Accilien & Wayne Williams reviewed the Change Orders and overall project status with the Board. Motion to move this item to the full Board for consideration at the monthly Board meeting on April 8, 2019 by Rosiland Brooks-Harris; Second by I. Geena Cruz. Approved 5-0.

12. Change Orders to Phase 1 – Montgomery School No. 50 Contractors

- #2 to Site Contractor – Mark Cerrone, Inc.

Pépin Accilien & Terry LoConte reviewed the Change Orders and overall project status with the Board. Motion to move this item to the full Board for consideration at the monthly Board meeting on April 8, 2019 by I. Geena Cruz; Second by Rosiland Brooks-Harris. Approved 5-0.

Non-Action / Discussion Items

13. Report: Amendments Authorized by Chair

Pépin Accilien stated that the amount authorized by the Chair this month for 2 Amendments is $-\$(12,177.00)$. Supporting information is included in the Committee Packet, and outlined below for this month:

Amendments Authorized by Chair			
Project	Firm	Amendment No.	Amount
Grissom No. 7	SEI Design Group	19-SEI7-002	\$ 14,116.00
Children's School of Rochester No. 15	The Pike Co.	19-PIKE-15-01	\$ (26,293.00)
TOTAL:		2	\$ (12,177.00)

14. Report: Purchase Orders Authorized by Chair

Pépin Accilien stated that the amount authorized by the Chair this month for 1 Purchase Orders is \$8,204.36. Supporting information is included in the Committee Packet, and outlined below for this month:

Purchase Orders Authorized by Chair				
Project	Contractor	PO #	PRODUCT/SERVICE	Amount
Monroe 2B	Day Automation	ACCESS-MHS2B-1	Access Controls Equipment & Installation	\$8,204.36

15. Report: Change Orders Authorized by Chair

Pépin Accilien stated that the amount authorized by the Chair this month is for 18 Change Orders totaling \$187,688.31, included in the Committee Packet, and outlined below for this month:

Change Orders Authorized by Chair for APRIL 2019 Mtg			
PROJECT	CONTRACTOR	C/O #	AMOUNT
BARTON 2	GC - DiPASQUALE	16	\$ 20,530.00
	PC - FERRAUILO	9	\$ 1,570.00
	EC - CONCORD	14	\$ 14,811.00
	EC - CONCORD	18	\$ 15,171.00
EDISON	GC - MANNING SQUIRES HENNING	10	\$ 12,924.00

	EC - CONCORD	11	\$ 24,853.71
	PC - FERRAUILO	8	\$ 3,838.00
MONROE 2B	EC - CONCORD	26	\$ 4,100.78
	EC - CONCORD	27	\$ (5,000.00)
	PC - LLOYD	16	\$ 16,921.44
EAST	GC - HOLDSWORTH KLIMOWSKI	11	\$ 15,526.00
	GC - HOLDSWORTH KLIMOWSKI	13	\$ 10,632.92
	MC - DANFORTH	2	\$ 29,261.98
	MC - DANFORTH	3	\$ (38,540.75)
	EC - HEWITT YOUNG	2	\$ 25,771.71
	EC - HEWITT YOUNG	3	\$ 7,508.52
SWW	GC - JAVEN CONSTRUCTION	18	\$ 23,522.00
	GC - JAVEN CONSTRUCTION	19	\$ 4,286.00
	TOTAL	18	\$ 187,688.31

16. Phase 3 Update of the Draft Strategic Plan/Legislation

No new updates

17. BOP Revolving Loan Program (RLP) Update

RJSCB Revolving Loan Program Activities as of 3/31/2019:

Borrower	Loan Date	Amount Borrowed	Amount Repaid	Balance
Precision Concrete and Masonry	9/13/2017	10,000.00	10,000.00	0.00
Torry Butler	11/2/2017	9,720.00	9,720.00	0.00
Rosecroft	12/15/2017	10,000.00	10,000.00	0.00
Precision Concrete and Masonry #2	1/8/2018	10,000.00	10,000.00	0.00
Coloring on Canvas	5/25/2018	10,000.00	10,000.00	0.00
Cannon Electric	8/1/2018	10,000.00	10,000.00	0.00
Gateway III Construction Group	7/25/2018	10,000.00	10,000.00	0.00
Coloring on Canvas #2	8/8/2018	10,000.00	10,000.00	0.00
Gateway III Construction Group #2	9/25/2018	10,000.00	10,000.00 *	0.00
		89,720.00	89,720.00	

RJSCB Revolving Loan Program

Balance of Funds	
Initial Deposit	250,000.00
Loans paid out	-89,720.00
Loans collected	89,720.00
Interest earned	450.14
REDCO fee (1.5%)	-1,045.80
City fee (.5%)	-348.60
Balance	249,055.74

* Paid in January 2019, transferred to account in February 2019

The Finance Committee meeting began at 9:15 a.m. and concluded at 9:28 a.m. (see Finance Committee Report).

Meeting adjourned at 9:44 a.m.